



# Checklist for New Recruits

Welcome to 868 YMM Rotary Northstar Royal Canadian Air Cadet Squadron in Fort McMurray, AB. This is the new recruit package for your son/daughter who is enrolling or transferring into our Squadron.

The first list of included items need to be returned to the Administration Officer (Admin O) by the parent/guardian during their office hours between 6:00-7:00 pm and 9:15-9:45 pm on Tuesday evenings. Please note that these items are to be approved by the Admin O in order for your son/daughter to participate in the program. For insurance purposes we cannot have a youth under our command without these completed documents. Please take the time to carefully review these documents and submit them as soon as possible to the Admin O.

## Contents to be returned upon completion:

- CF 1158 – The Enrolment form. You must complete all portions of this document – pay particular attention to the highlighted areas as they are commonly missed on the applications
- DND 2570 – Detailed Health Questionnaire. This must be completed and will be sent to Winnipeg upon collection at our unit to the Regional Medical Officer. Based on this information the Medical Officer will identify if there are activities in our program that the cadet cannot participate in safely (i.e. cannot participate in drill, or cannot fly at high altitudes). Please understand that the officer staff at the unit must follow any restrictions put in place by the Medical Officer.
- DND XXXX – Participation by a Cadet with Food Allergies – for those cadets who have allergies
- 868 RCACS - Cadet Code of Conduct
- Cadet Information Sheet
- Photo Copy of your child’s Birth Certificate and Alberta Health Care Card (or if new to the province their current health card).

## Contents for you to keep for your information:

- Tuesday Night Routine – outlines the timings for our Tuesday night parade nights
- 868 RCACS Parent Guide – a guide set up by our staff to help inform the parents of what to expect from the cadet program.
- Information sheets outlining common Canadian Cadet Organization questions: personal info, roles and responsibilities, safe environment, cost, consider getting more involved, addressing concerns, and medical coverage & insurance.
- Volunteering Information Sheet

Check out our Facebook page <https://www.facebook.com/868.Rotary.Northstar.RCACS> or website <http://www.868rcacs.ca> for further information.

Sincerely,

Erica Angel

Captain

Commanding Officer 868 YMM Rotary Northstar Royal Canadian Air Cadet Squadron